

*An inclusive primary school and nursery, open to all, built on Christian foundation that will give your child a nurturing, creative and caring place in which to grow and learn.*

Tadpole Farm CE Primary Academy

A huge welcome to Hedgehogs Nursery Class, where we offer a warm and inviting environment to nurture children and prepare them for starting School.

Due to recent changes in government guidelines, we are required to make changes to our session timings and funding.

From September 2025 - our nursery places and session timings are as follows:

*Tadpole Farm CE Primary Academy places are all 5 days a week from Monday to Friday. The places offered are:*

* ***15 Hour Mornings Only Place****, Monday to Friday: 8:40am - 11:40am (\*Please note that if you would like your child to receive 30 hours, we have a limited number of self-funded places and you are able to increase your child’s hours to 30 hours at an additional cost of £5.00 per hour.*
* ***15 Hour Afternoons Only Place****, Monday to Friday: 12:20pm - 3:20pm*
* ***30 Hour All Day Place,*** *Monday to Thursday: 8.40am - 3.20pm. (which now includes lunchtime care). Friday 8:40 - 12pm (no lunch care provided). You can choose to collect your child at 12pm on Friday to avoid paying additional charges or your child is able to stay until 3.20pm which will incur an additional charge of £15 per week. Hot dinners can be ordered by parents at an additional charge per day.*
* *For any additional charges, you will be invoiced termly.*

Our main Nursery intake is September each year and children can start on or after 31st August, following their 3rd Birthday. Depending on available spaces we may also consider intakes in January and Easter, if spaces still remain. Should spaces not be available, your application will automatically be considered for the following September intake.

Please complete this application form and return to the school office as soon as possible.

Applications will be considered according to our admission policy available on the school website [www.tadpolefarmcepa.co.uk](http://www.tadpolefarmcepa.co.uk) and according to the timetable below.

Timetable

| Month of birth | 3 YO Funding available from | Application Deadline | Parents notified of outcome |
| --- | --- | --- | --- |
| April - August 2022 | September 2025 | 1st March 2025 | April 2025 |
| September - December 2022 | January 2026 | 1st October 2025 | October half term |
| January - March 2023 | Easter 2026 | 1st February 2026 | February half term |

| Intake |  | Date Received |  | Date offered space |  |
| --- | --- | --- | --- | --- | --- |

**Office Use Only**

**TADPOLE FARM CE PRIMARY ACADEMY – Nursery Class Application Form – Page 2**

| Child’s First Name |  | Child’s Surname/Family Name |  |
| --- | --- | --- | --- |
| Date of Birth | / / | Gender (please circle) | M F |

**Child’s Permanent Home address**

| House No. and Street Name |  |
| --- | --- |
| Address line 2 (if relevant) |  |
| Town |  |
| Post Code |  |

**Primary Guardian**

| Title |  |
| --- | --- |
| First Name |  |
| Surname |  |
| Relationship to child |  |
| Home telephone number |  |
| Work telephone number |  |
| Mobile telephone number |  |
| Email address (we use this for all correspondence, so please keep this up to date.) |  |
| Do you live at the same address as the applicant above? (Please circle the relevant answer) | Yes No |

**TADPOLE FARM CE PRIMARY ACADEMY – Nursery Class Application Form - page 3**

| Has your child ever been a “Looked after Child”, subject to adoption, child arrangements or special guardianship order? (Please circle the relevant answer) | | Yes No | |
| --- | --- | --- | --- |
| Do you have a sibling already attending Tadpole Farm CE Primary School at the same time as this application refers? If yes, which class? | Yes No  Class year group/name | |  |

| I confirm that the information given on this form is correct. I understand that any offer of a place made on the basis of false information may be withdrawn even if the child has already started at the nursery. I understand that I shall be responsible for all transport costs, snack fees and other arrangements to ensure my child’s regular punctual attendance at the nursery class.  Signature of Parent / Carer: …………………………………………………………….  Print Name: …………………………………………………………………………………….  Date: / / |
| --- |
| | Please confirm below which funding option/s will apply to you upon a place being offered/accepted for your child | | --- |  | 30 hour funded nursery place | 15 hour funded nursery place | 30 hour nursery place (15 hour funded + 15 self funded) | | --- | --- | --- |  | Parent 1 | National insurance number\* | Date of birth \* | | --- | --- | --- | | Parent 2 | National insurance number \* | Date of birth \* | | 11 digit validation code for 30 hour funding |  |  |   \*- Please read the [Swindon Borough Council Early Years and Childcare privacy notice](https://www.badburyparkprimary.co.uk/_files/ugd/7ac733_3b85b68535a642a08aa4fbc147a9a889.pdf) when you are applying for a place in our nursery and claiming Early Education Funding for 2, 3 and 4 year olds and entering into an agreement when signing the ‘Parental Declaration Form’  Please return your completed application form to:  School Office  Tadpole Farm CE Primary Academy  Greene Street  Tadpole Garden Village  Swindon  SN25 2QS  We welcome visits to look around. Please phone (01793 729740) or contact the school via email at [school@tadpolefarmcepa.co.uk](mailto:school@tadpolefarmcepa.co.uk)  *The school is registered under the Data Protection Act 2018 for holding personal data, The school takes every precaution to protect this information and keep it up to date. If any of these details change please advise the School Office in writing as soon as possible. Information collected on this form is used to input data onto the Schools Management Information system. This data is used and stored by the school and maybe shared with Local and National Government agencies for a specific purpose, for example school’s Census, Early Help Record, Assessment Information, Transfer to or from a new school. The specific purpose is statutory duty. To view our Data Protection Policies and Privacy Notices please visit* [*https://www.bluekitetrust.org/policies-and-reports*](https://www.bluekitetrust.org/policies-and-reports)*. If you need a paper copy please contact the School Office* |